

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA 22903
971-1600, X122

Board of Directors Meeting
Minutes for August 18, 2009

Call to Order

Mary Katherine Barnes from Real Property called the meeting to order at 6:35pm and determined that a quorum was present. Other Board members and officers present included Tom Wolanski, Rick Beyer, Ashley Doherty, Kelly Oakes, John Fowler, Jan-Bas van Beek and Lauri Wilson. Diane Gregory, the ARC secretary, was also in attendance.

Minutes

A motion was made to approve the minutes from the June 23, 2009 meeting and they were unanimously approved by all.

ARC Report

Diane Gregory presented the list of members of ARC and spoke about terms. John Fowler shared that according to the covenants terms consisted of no more than 2 – 3year terms and 6 members make up the ARC. Mary Katherine suggested we get ARC on a ladder of appointing 2 new members every year. Notice will be sent to the community requesting volunteers. Diane Gregory said she would like to step down. The Board agreed that the management company would continue routine inspections and then contact neighbors if they are in violation, which would eliminate some time involved for ARC.

Board Compensation

The Board discussed whether officers of both ARC and the Board should be compensated (dues waived). RPI presented a memo to the board which discouraged compensation for many reasons. Please see attached. The Board determined that members of the Board, Officers and ARC will no longer be compensated by waiving of dues as of January 1, 2010.

Directory

Tom would like to have the directory updated annually. Lori Chapman who handled this in the past provided some pricing information to RPI regarding printing. In the past she updated the information for free to promote her name within the neighborhood but would not benefit from this anymore. Jan-Baas volunteered to help with either the directory or the newsletter and he will contact Susie Pace, Pace Realty, to see if she would be interested as well. It was suggested that the front of the directory should say “Be sure to register to be on email lists...”

Pool

Mary Katherine is securing proposals for pool repairs slated for spring 2010. Pool leak has been repaired and water bills are significantly reduced from last year. Current problem with chemical balance and MK is working with pool contractor to resolve.

Security Issues

Mary Katherine shared that ANA deductible for loss due to vandalism is \$1,000. Installation and equipment of the camera will run slightly more than \$1,000 and this does not include an ongoing cost of internet service for the clubhouse. The Board decided to purchase and post a sign which says “This Property under 24 hour surveillance” in hopes of further discouraging vandalism.

Playground

MK reported that \$4,355 has been spent to date on painting, power-washing, replacing old wood, installing new swings and purchase of slide to be installed once the playground area is mulched. MK has received bids of \$3,600 to excavate around the playground area to prepare for mulching. This bid did not include the mulch or landscape edging. Rick Beyer suggested his company do the excavation work for roughly \$2,000 and complete the whole job including mulch and edging for a price not to exceed \$3,600. Jan-Bas offered to investigate pricing of chip mulch that won't breakdown as quickly as the shredded mulch.

The volley ball court has been cleared thanks to Rick Beyer's donation of his tractor and Tom Wolanski's operation skills. New sand has been ordered for the court.

Capital Reserve Study

A motion was made to accept the bid from Miller Dodson for the capital reserve study and was unanimously agreed upon by all.

Landscaping

MK bid out packaging the mowing and landscaping and received three proposals. Brickman did not fit the criteria set out in the bid package and are no longer under consideration. MK will tighten up the scope of work and will request final bids from James River and Complete Arbor and Landscaping.

Treasures Report

John Fowler presented the treasurer's report. He shared that all investment accounts have now been moved to Scott and Stringfellow. Only two owners are currently more than 2 quarters delinquent on their assessment payments and RPI has filed memorandums of lien against these two.

Old Business

The Board voted to approve the contract with Fontana for the trail system in principal upon final review by ANA legal counsel and authorized Tom Wolanski as president to sign the contract. The next meeting was has not yet been scheduled.

Meeting adjourned at 8:30 p.m.

Respectfully Submitted by: Kelly OakesOaks, Secretary

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122

Semi-Annual Membership Meeting
Minutes for May 26, 2009

Call to Order

President Gary Ray called the meeting to order at 7:00 pm and determined that a quorum was present. Other Board members and officers present included Rick Beyer, Audrey Irvine, Kelly Oakes, John Fowler, Tom Wolanski, and Lauri Wilson. Mary Katherine Barnes, representing Real Property Inc., was also present as well as Bob Kirkpatrick, representing the ARC.

Minutes

A motion was made to approve the minutes from the January meeting. These were approved by majority vote.

Treasurer Report

John Fowler, Treasurer, had provided copies of his report and supporting documentation to the neighborhood prior to the meeting. He spoke briefly about the current status of the Association's investment accounts and dues collections. As of this meeting 60% of the annual dues have been collected. Accountants, Hantzmon and Weibel, conducted a financial review for 2006-2007. Review has been completed and all is in order according to standard accounting practice.

Management Report

Pool: The pool is open. Douglas Aquatics is managing the pool and the life guards. Some maintenance will be required in the coming year including repair of the coping around the edge of pool.

Vandalism: We have had problems with vandalism at the club house. At first it was limited to trash in around the clubhouse (e.g. beer bottles). More recently, there has been damage in the bathroom and holes in the ceiling. The Board has changed the locks to the clubhouse, requested more police surveillance and asked parents to talk with their teens. None of these stopped the vandalism. The Board has been discussing placing a security camera in and around the clubhouse. The cost for the system will be \$1,600.0. This includes indoor and outdoor cameras and a DSL connection.

Playground: A number of neighbors have contacted the Board expressing concern about the safety of the play structure, especially the tower. In response to these concerns, the Board has closed the tower until further notice. The large slide will be taken down and will be replaced with a slide which follows more recent safety standards. The swings will be repaired, new sand will be added to the sandbox and the structure will be power-washed and sanded.

Committee Reports

Maintenance: Rick Beyer noted that there is still allot of work needed to maintain the overall appearance of our neighborhood. The picnic area needs to be power-washed. The tennis court needs attention as does the concert slab around the pool, which is cracking in some places. We made considerable progress last year in upgrading our appearance and will continue to focus on this issue.

Traffic Calming: The median has been installed in the circle in front of the clubhouse. Audrey has contacted VDOT with several questions:

- 1) Since the median was installed, we have had neighbors running off the edges of the road as they leave the circle. We asked VDOT if short posts with reflectors could be added along the road in the problem areas.
- 2) What are the guidelines for landscaping the median?
- 3) What is the timing for putting in the traffic table near Wright Lane?

VDOT responded

- 1) posts and reflectors were not recommended although not apparently forbidden.
- 2) with guidelines for landscaping and a form to complete when we have decided how we want to landscape. In brief: no trees or plants over 3 feet tall may be planted as this can restrict visibility. In addition, Ashcroft must accept all responsibility for maintaining the landscaping.
- 3) due to the economic conditions, VDOT is having to reevaluate many of their contracts. It will be some time before they can reschedule installing the traffic table.

Social Committee: Since MM Gardiner and Chris Bean retired from the social committee, Kelly Oakes has been heading the committee. Unfortunately, no one else has stepped forward to join the committee. Kelly asked for neighbors to join so we might continue our traditional activities (Fourth of July party, Easter egg hunt,..). With DSL being added to the clubhouse we might be able to include Super Bowl Party.

ARC: Bob Kirkpatrick reported on the activities of the ARC. There has been very little activity in recent months with no controversial issues.

New Business

Newsletter: Laura Hoffman is planning on retiring from producing the newsletter and would like someone to take over.

Election of Board Members: Gary Ray and Audrey Irvine are rotating off the Board leaving two slots to be filled. Jan Bas Vanbeek and Ashley Doherty were nominated and voted in by unanimous vote.

Meeting adjourned at 8:15 pm.
Submitted by Audrey Irvine

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122

Board of Directors Meeting
Minutes for May 26, 2009

Call to Order

President Gary Ray called the meeting to order at 6:30 pm and determined that a quorum was present. Other Board members and officers present included Rick Beyer, Audrey Irvine, Kelly Oakes, John Fowler, and Lauri Wilson. Mary Katherine Barnes, representing Real Property Inc., was also present.

Minutes

A motion was made to approve the minutes from the April meeting. These were approved by unanimous vote.

Old Business

Playground

Rick Beyer and Lauri Wilson have met about the status of the playground. The tower has been closed until renovations can be made. They recommend that the broken swings be replaced, the sand be replaced in the sandbox, and the structure be power-washed.

Traffic calming

Audrey has contacted VDOT with several questions:

- 1) Since the median was installed, we have had neighbors running off the edges of the road as they leave the circle. We asked VDOT if short posts with reflectors could be added along the road in the problem areas.
- 2) What are the guidelines for landscaping the median?
- 3) What is the timing for putting in the traffic table near Wright Lane?

VDOT responded:

- 1) that posts and reflectors were not recommended although not apparently forbidden.
- 2) with guidelines for landscaping and a form to complete and submit to them when we have decided our plan for landscaping.
- 3) That due to the economic conditions, they are having to reevaluate many of their contracts. It will be some time before they can reschedule the installing the traffic table.

Newsletter

Laura Hoffman would like to retire from putting out the newsletter. She is looking for someone to take over.

ARC

Bob Kirkpatrick attended the meeting. He was asked about the ARC minutes. Bob agreed to get copies of the minutes to the Board as soon as possible.

Bob was also asked if the dead pine tree on the corner of Anderson and Lego was on a private or common property. It was determined that the tree was on private property. Mary Katherine will contact the owners about removing the tree.

Management Report

Security monitoring

Mary Katherine has gotten estimates for indoor and outdoor security cameras for the club house. The indoor camera will cost \$300.00. The outdoor camera will cost between \$300-750.00 depending on whether we use a stationary camera or one that is movable. With installation and router cable the total cost will be approximately \$1,600.00

Landscaping

The neighborhood currently has contracts with two landscaping companies. One company does the mowing and mulching. The second does the gardening around the pool. Mary Katherine has been exploring the contracts with one company to reduce cost.

Accountants

Hantzmon and Weibel overview will cost 8,700.00.

Meeting adjourned at 7:00pm

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122

Board of Directors Meeting
Minutes for April 29, 2009

Call to Order

President Gary Ray called the meeting to order at 7:00 pm and determined that a quorum was present. Other Board members and officers present included Rick Beyer, Audrey Irvine, Tom Wolanski, Kelly Oakes, John Fowler, and Lauri Wilson. Mary Katherine Barnes, representing Real Property, was also present as was Robin Swink of Hantzmon Wiebel, accountants.

Report From Accountants

The firm of Hantzmon and Wiebel has been reviewing Ashcroft financial records for 2006 and 2007. Robin Swink noted that despite missing documentation, everything looked to be in good standing. She recommended a supplementary schedule be added regarding ANA's tangible personal property including the dates and costs when such properties were acquired.

Minutes

A motion was made to approve the minutes from the March meeting. These were approved with minor corrections by unanimous vote.

Treasurer Report

John Fowler, Treasurer, had provided copies of his report and supporting documentation to the Board prior to the meeting. He spoke briefly about the current status of the Association's investment accounts and income, dues collected and delinquent dues, all of which were reviewed and discussed by the Board.

Four property owners are more the one quarter late on their dues. The Board authorized Real Property, as property manager, to pursue a memorandum of lien against any person over two quarters late on their dues.

Property Management Report

The Pool

The pool was severely stained by leaves trapped beneath the new pool cover. There is some disagreement about whether Douglas Aquatics, Sunsport (from whom we bought the pool cover), or James River Pools is responsible. The Board resolved that Douglas Aquatics is responsible since they did not put the needed chemicals in the water last fall. They will be asked to power wash the pool before adding water for the summer.

Other items in need of attention:

1. the concrete on the far side of the pool is sinking and will need to be fixed.
2. the beds around the pool need attention. Mulch is sliding into the pool and planting that anchor the mulch should be considered.

Other issues

- The HVAC has been replaced.
- The water faucet at the pool has been fixed.
- The water cooler in the clubhouse has been vibrating. Fixing this will cost more than buying a new cooler. The Board decided that, for present, we will unplug the cooler in the winter and only plug it in during the summer months.
- The light switches are scheduled to be replaced soon.
- Rick agreed to put water-saver screens in the water faucets.
- There have been noticeable ruts in front of some homes due to cars parking on the grass. In addition, the cars are dragging the mud out onto the road. Real Property was asked to send letters to these home owners reminding them of their responsibility to maintain appearances.
- The Board discussed how to landscape the new median near the clubhouse. Someone has been driving across the median leaving large ruts. A recommendation was made to put a boulder in the median with planting around it to deter this activity.
- Discussion continues regarding trash in rest rooms and around the clubhouse. The Board continues to discuss whether to put in cameras to catch or at least deter vandalism. No resolution was made.

Old Business

Playground

Mary Katherine presented additional information about replacing the playground structures. Miracle Recreation Equipment has sent an estimate for a swing set with four swings. Including preparation of the site, it will cost over \$ 9,000.00. The Board agreed that this is very expensive for what we are getting. However, there is concern about the safety of the existing structure as it currently stands, especially for the small children. The Board agreed to close the tower until renovations are made. The play structure will be power washed and painted. New slides will be considered. Sand will be added to the

sand box. To guide updates to the play structures, more information will be solicited about safety parameters/guidelines.

New Business

The date for the annual meeting was set for Tuesday May 26, 2009.

Meeting ended at 9:45.

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122
APPROVED

Minutes of the March 18, 2009 Board of Directors Meeting

Call to Order

President Gary Ray called the meeting to order at 7:00 pm and determined that a quorum was present. Other Board members and officers present included Audrey Irvine, Tom Wolanski, and Lauri Wilson. Mary Katherine Barnes, representing Real Property, was also present. Two community-wide members attended: Mike Shareck and Lincoln Lewis.

Minutes

A motion was made to approve the minutes from the February meeting. These were approved by unanimous vote.

Treasurer Report

As Treasurer, John Fowler could not be present. However, he had sent copies of all relevant financial information to the Board. Mary Katherine reported on some minor changes in how the financial statement is presented. Assessments are now broken out into operating and reserve portions. Each quarter is presented so expenditures can be followed more accurately.

Expenditures to date were reviewed. Particular attention was paid to the amount paid to Metcalf for plowing during recent snow events. To date, we have paid out \$3,900.00 on snow removal. The Board considered this very expensive. The neighborhood had adopted a strategy of having Metcalf begin plowing when the VDOT crews are sent out. Metcalf then remains on the job until the snow abates and our roads are clear. The consensus was that this policy may need to be reviewed. The Board will invite Sam Green, our neighborhood snow captain, to a fall Board meeting to discuss ways to trim the cost of plowing.

Estimated future expenditures were presented. Specifically, the proposed HVAC unit will be over budget by \$3,000.00. The Board voted to accept the lowest bid which had been made by T.D. Payne.

Property Management Report

The Pool – Douglas Aquatics is requiring an update on the pool rules. Several new rules are being added to our old set of rules. The new additions were passed by the Board.

Clubhouse – Tom Wolanski has noticed that the restroom lights have been left on for extended periods, sometimes for days at a time. He proposed that timer switches be added to all six switches (there are three lights per restroom). Mary Katherine has priced the addition of timer switches for lights and fans at \$500.00. The Board voted to fund this project.

The Water cooler is also in need of repair. Mary Katherine will look into this.

Lincoln Lewis asked that a light on a timer switch be added to the clubhouse upstairs as a security precaution at night. Mary Katherine will also look into this.

There are continuing concerns about vandalism around the clubhouse and in the neighborhood generally. Around the clubhouse this amounts to trash (beer cans etc.) left behind by unknown individuals. This trash has to be cleaned up at the expense of the neighborhood and costs are adding up. In addition a “for sale” sign was knocked down in a neighbor’s yard. The police have been called and they will come an extra day a week. Parents of teens should be advised that there will be more police surveillance around the clubhouse.

Tennis Courts - The Board has received complaints about possible damage to the tennis courts and concern about children playing in the tennis courts. Real Property has inspected the courts and reported that there has been no damage. Discussion ensued about the need for new tennis court rules and how to post them. It was decided that a sign saying “Courts for Tennis Only” will be posted at the courts. A combination lock will also be added.

Late Fees - Real Property asked for guidance from the Board about late fees when association dues that were not paid on time. The Board agreed that late fees are appropriate when dues are late.

Landscaping - Last year the neighborhood paid a side contract for new mulching along Lego and at the clubhouse. This cost \$770.00 and will need to be redone each year at the same cost to the community. The Board discussed how to avoid this yearly expenditure. Due to the cost, these beds will not be remulched this year. Mary Katherine will look into the cost of perennial bedding plants.

Old Business

Playground – Concern has been expressed in the neighborhood regarding the safety of the play structures at the clubhouse. Lauri Wilson has been investigating the cost for replacing the structures.

Lauri has also done some preliminary research on play ground equipment used by the city and other neighborhoods. She has identified several vendors who sell component systems that can be purchased in units. These systems can be quite elaborate or very simple depending on our needs. They may also be willing to sell us a unit at a time over several

years as we can allocate money for the project. George Novi of Site Concepts would be willing to consult on the project. Lauri and Mary Katherine will follow-up on the consultation.

New Business

Picnic Area - The picnic area above the tennis court is in need of attention. Several pickets in the fence have been replaced but need to be painted. The concrete needs to be power washed.

Pond Management - Mary Katherine has mentioned a company that specializes in assessing ponds for routine maintenance of such things as algae control, invasive plants, and dredging. They will give us a free consultation on our pond and can include an assessment of our dam.

Meeting ended at 9:00.

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122

Minutes of the January 28, 2009 Semi-Annual Meeting

Call to Order:

President Gary Ray called the meeting to order at 7:00 pm and determined that a quorum was present. Other Board members and officers present included Rick Beyer, Audrey Irvine, Tom Wolanski, Kelly Oakes and John Fowler. Mary Katherine Barnes, representing the Management Company, was also present.

Minutes:

A motion was made to approve the minutes from the previous semi-annual meeting. These were approved by unanimous vote.

Treasurer Report

John Fowler presented the treasurer's report. The expenditures for the clubhouse and pool made over the past year were outlined and the various sources of income for the neighborhood reviewed (i.e., rent for the shed, key fees, and interest). The move of the General-Capital Reserve monies from A.G. Edwards to Scott and Stringfellow was presented to the neighborhood.

A vote was taken and the IRS Revenue Ruling 70-604 Election Resolution was carried. A copy of the Resolution is attached and made a part of these minutes.

Property Management Report

The Pool – Mary Katherine reported on the expenditures made on the pool this past summer and the contract made with Douglas Aquatics for the coming summer. Douglas Aquatics will be providing both pool service and management of life guards.

Clubhouse - Locks were charges in the clubhouse and the new code was sent out to home owners.

New Walkway - A new walkway has been installed improving handicapped access to the pool and restrooms.

Capital Reserve Study - A Capital Reserve study will be undertaken as is currently required by law. The information derived from this study will help the neighborhood determine how much money must be set aside each year toward capital improvement.

Budget for 2009 - The dues will increase in 2009 by 4.9% based on the cost of living increase. Projects scheduled for the coming year include shed improvements, purchase of pool furniture, replacement of HVAC in clubhouse, and installation of the handicap walkway.

Committee Reports

Clubhouse - Tom Wolanski reported to the neighborhood that:

- New exercise equipment has been purchased for the clubhouse. Anyone needing a key to the exercise room should contact Real Property.
- We have received a number of emails about the condition of the play structure. Tom recommends that a committee be formed to look into whether the structure needs to be fixed or replaced. Ideally the committee should be made up of individuals who have children using the equipment since they are most aware of the needs of the children.

Traffic Calming - Audrey Irvine updated the neighborhood about the traffic calming plan. The plan was passed by the Board of Supervisor in early October. VDOT said, in the fall, that they would begin installation immediately. The first steps were 1) to put in signs at the circle alerting folks to the new traffic pattern and 2) to bring in traffic barrels so we could estimate the size of the median. Neither of these has been done and will probably not be done until warmer weather.

Neighborhood Beautification - Rick Beyer reported on a number of projects he undertook this past year to upgrade the appearance of our neighborhood. He has stabilized the banks and planted grass along Lego, mulched near the clubhouse, repaired and painted the steps at the clubhouse, and cleared the brush around the pond. The fire pit was discussed and most attendees favored a fire pit at the clubhouse for families and youth. No vote was taken.

Perimeter Issues- The issues of access to Ashcroft and the potential road through Glenorchy were discussed. Spurzem is currently involved in a law suit regarding his property so the issue of a road through Gazebo Plaza is on hold. A recommendation was made to create a new or reactivate the old committee looking into this issue.

Social Committee - The Social committee has been inactive since the retirement of Chris Bean and M.M Gardiner who had put in many years as the committee chairs. To date no one has stepped forward to join the social committee. Kelly Oakes says she is willing to be part of the committee, however, due to responsibilities to the Board she would not, understandably, be able to take on the chair of the committee. Due to lack of interest in the Social Committee, the Progressive Dinner will be canceled.

Meeting ended at 9:30.

ASHCROFT NEIGHBORHOOD ASSOCIATION

Association Resolution for Revenue Ruling 70-604 Election- Excess Income Applied to the Following Year's Assessments

WHEREAS, the Ashcroft Neighborhood Association is a corporation duly organized and existing under the laws of the Commonwealth of Virginia; and

WHEREAS, the members desire that the corporation shall act in full accordance with the rulings and regulations of the Internal Revenue Service.

NOW, THEREFORE, the members hereby adopt the following Resolution by and on behalf of the Ashcroft Neighborhood Association:

RESOLVED, that any excess of membership income over membership expenses for the year ended December 31, 2009, shall be applied against the subsequent tax year member assessments as provided by IRS Revenue Ruling 70-604.

This resolution is adopted and made a part of the Minutes of the Semi-Annual Membership Meeting held the 28th of January, 2009.

ATTEST:

/s/ Audrey Irvine
Secretary

By: /s/ Gary R. Ray
President

Ashcroft Neighborhood Association
1500 Amherst Street
Charlottesville, VA. 22903
971-1600, X-122

Minutes of the January 28, 2009 Meeting

Call to Order:

President Gary Ray called the meeting to order at 6:30 and determined that a quorum was present. Other Board members and officers present included Rick Beyer, Audrey Irvine, Tom Wolanski, Kelly Oakes and John Fowler. Mary Katherine Barnes, representing the Management Company, was also present.

Minutes:

The minutes were approved from the December 2008 meeting.

Authorization of Day Care: Vicki Baldwin had contacted the Board seeking permission to start a day care center for six children at her home. The Board discussed the impact of parking and fencing. Gary Ray had contacted his insurance company to determine at what size an at-home day care requires insurance. The cap is 3 children plus the owners own children. A motion was made to use this as a guideline for determining the size of a child care business In Ashcroft. The motion passed with three yes, 1 no and 1 abstaining.

Placement of Capital Reserve Funds: John Fowler had contacted Scott and Stringfellow about the placement of monies from our General-Capital Reserve Fund. This money is currently with A. G. Edwards earning 0.02% interest. Per John's recommendation, a motion was made to have Scott and Stringfellow place the \$92,769.07 currently in our Capital Reserve Fund in a three year CD yielding 3% interest. A second account, the Restricted Initial Assessment Reserves, paid by Rick Beyer (developer) in 2008, had a balance of \$10,049.53. These monies are also in a low yielding A.G. Edwards account and the above-mentioned motion included moving these monies over to Scott and Stringfellow for placement in three year CDs at 3 % interest. The Board voted and passed the motion.

There is \$20,208.21 in our General Reserves Account at Sun Trust Bank, where these monies will remain. These monies will be used to pay for capital maintenance and improvements scheduled in the next three years.

Update from Management Company

Pool Contract- Mary Katherine has contacted Douglas Aquatics in regard to our questions from the last meeting.

1) Douglas Aquatics has agreed that we do not have to use pool passes; however, they would like a list of owners and their children with ages. This will help them determine who is allowed at the pool.

2) Douglas Aquatics requires that we have all pool signs (e.g., no diving) repainted.

3) Douglas Aquatics has agreed to have Ashcroft named on their insurance policy.

Snow Removal Mary Katherine has determined that \$70.00 /hr is standard fee for snow removal. Metcalf is charging us \$85.00/hr per truck plus the cost of salt. Although this is higher than the average, Metcalf has made Ashcroft his first priority for snow removal. This has meant many years of excellent service. Real Property will ask that Metcalf provide us with an itemized bill.

Concrete Walkway: A walkway has been constructed from the lower parking lot to the pool to facilitate access to the pool and rest rooms by handicapped individuals. Due to some confusion, the builder, Casey Concrete, only extended the walk up to the gate at the pool. The builder will be asked to extend the walkway through the gate and to the concrete pad around the pool.

The meeting adjourned at 7:00 in preparation for the semi-annual meeting.